



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority  
Policy and Strategy Committee

# REPORT ON PERFORMANCE MONITORING

Report of the Chief Fire Officer

**Date:** 7 November 2014

**Purpose of Report:**

To update Members on the proposed arrangements for performance monitoring following the decision by the Authority to remove the Performance Monitoring Committee.

## CONTACT OFFICER

**Name :** Craig Parkin  
Assistant Chief Fire Officer

**Tel :** 0115 967 0880

**Email :** [craig.parkin@notts-fire.gov.uk](mailto:craig.parkin@notts-fire.gov.uk)

**Media Enquiries  
Contact :** Bridget Aherne  
(0115) 967 0880 [bridget.aherne@notts-fire.gov.uk](mailto:bridget.aherne@notts-fire.gov.uk)

## **1. BACKGROUND**

- 1.1 The Performance Monitoring Committee formerly reported on corporate performance issues on a quarterly basis. Members will be aware that following the Fire Authority AGM on 23 May 2014. It was agreed that this Committee would be removed.
- 1.2 This report clarifies the current reporting arrangements and highlights the areas previously reported to Performance Monitoring Committee. It also suggests future considerations for performance reporting.
- 1.3 The previous requirement to report on national indicators was removed by the Coalition Government. However, it is still necessary to provide wider accessibility and transparency of information as a result of statutory legislation and/or regulations.

## **2. REPORT**

- 2.1 This report proposes a number of amendments to existing performance monitoring reports and introduces new performance reports to Fire Authority committees.
- 2.2 The proposed performance monitoring regime within this report better reflects the scrutiny and governance arrangements agreed by the Fire Authority at its AGM and will only require Officers to amend those committees where reports are presented and does not materially change the content of reports.
- 2.3 Members will also continue to receive subject specific reports as is the case now, which do not form part of the standing performance reporting items.

### **FINANCE AND RESOURCES COMMITTEE**

- 2.4 Reports which Finance and Resources Committee currently receive are detailed below and this report does not propose any amendments:
  - Revenue/capital monitoring
  - Outcomes of financial audits
  - Treasury management
  - Value for money programme
  - Prudential code
  - Risk management
  - Road risk
  - Insurance claims
- 2.5 The following reports were previously submitted to Performance Monitoring Committee and are not being reported elsewhere, this report recommends these are reported at the Finance and Resources Committee in the future:

- Expenditure per head
- % undisputed invoices paid within 30 days

## **HUMAN RESOURCES COMMITTEE**

2.6 Reports which Human Resources Committee currently receive are detailed below and this report does not propose any amendments:

- Sickness/absence
- Retirements
- Establishment figures
- Disciplines
- Grievances
- Redundancies

2.7 The following report previously submitted to Performance Monitoring Committee is not being reported elsewhere, this report recommends this is reported at the Human Resources committee in the future:

- Equalities

## **POLICY AND STRATEGY COMMITTEE**

2.8 Reports which Policy and Strategy Committee currently receive are detailed below and this report does not propose any amendments:

- Statement of assurance
- Transparency compliance
- Peer assessment outcomes

The following report previously submitted to Performance Monitoring Committee is not being reported elsewhere, this report recommends this is reported at the Policy and Strategy Committee in the future:

- Organisational assessments

The following new report is proposed for inclusion at Policy and Strategy Committee:

- IRMP progress

## **COMMUNITY SAFETY COMMITTEE**

2.9 Reports which Community Safety Committee currently receive are detailed below and this report does not propose any amendments

- Response statistics
- Prevention statistics

- Protection statistics
- Benchmarking

The following report previously submitted to Performance Monitoring Committee is not being reported elsewhere, this report recommends this is reported at the Community Safety Committee in the future:

- % of Home Safety Checks in high risk properties

The following new reports are proposed for inclusion at Community Safety Committee:

- Customer satisfaction
- Operational activity

2.10 Members should also be aware that a revised governance and performance framework is being considered, providing assurance that the Service is achieving its priorities outlined in the integrated risk management plan.

### **3. FINANCIAL IMPLICATIONS**

There are no additional financial implications arising from this report

### **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

There are no additional implications for human resources and learning and development.

### **5. EQUALITIES IMPLICATIONS**

There are no equality implications arising directly from this report at this stage as the report does not propose any amendments to existing policies.

### **6. CRIME AND DISORDER IMPLICATIONS**

There are no implications relating to crime and disorder arising from this report.

### **7. LEGAL IMPLICATIONS**

By approving the proposed amendments to the process of performance monitoring and reporting to Committees, Members can be assured that the Legal implications of the Authority continue to be discharged.

## **8. RISK MANAGEMENT IMPLICATIONS**

The proposed amendments to reporting of performance through the Fire Authority governance arrangements ensures that Members are able to exercise appropriate scrutiny of organisational performance. This in turn ensures the Service is open and transparent to public scrutiny.

## **9. RECOMMENDATIONS**

That Members approve the proposed arrangements within this report

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

John Buckley  
**CHIEF FIRE OFFICER**